



SWINBURNE  
UNIVERSITY OF  
TECHNOLOGY

# Education Abroad Program Application for Admission

CRICOS provider code: 00111D

Please print details in block capitals

First name: \_\_\_\_\_ Family name: \_\_\_\_\_

## PART ONE

### SECTION A: PROGRAM DETAILS

Commencing semester:  Semester 1 (Teaching Period 2): February – June 200\_\_\_\_  Semester 2 (Teaching Period 4): July – November 200\_\_\_\_

Program:  Exchange Program  Study Abroad Program

Duration:  One Semester  Two Semesters

Campus:  Lilydale  Hawthorn/Prahran

### SECTION B: ACADEMIC HISTORY

Home institution: \_\_\_\_\_

Country: \_\_\_\_\_

Home degree/program: \_\_\_\_\_

Major/s: \_\_\_\_\_

How many years have you completed?: \_\_\_\_\_

### SECTION C: SWINBURNE STUDY PLAN

The full-time study load at Swinburne is 50 credit points per semester. The Swinburne academic year is broken up into 6 Teaching periods. Education Abroad students will be studying in Semester 1, which is also referred to as Teaching Period 2 (February – June) or Semester 2, which is also referred to as Teaching Period 4. Please nominate at least 6 units of study per semester in order of preference.

Check the prerequisites for any units of study you nominate at [www.swinburne.edu.au/coursefinder](http://www.swinburne.edu.au/coursefinder)

Check when the unit of study is available at <http://allocate.swin.edu.au/aplus/ap timetable>

Swinburne unit code	Swinburne unit title	Do you meet the prerequisites?	Is the unit available?
<i>eg. HAT110</i>	<i>Australia: A Global Context</i>	<i>Yes</i>	<i>Yes</i>

### SECTION D: INTERNSHIPS \*

\*Extra fees apply

For information on Swinburne Internships please visit: [www.international.swinburne.edu/edabroad](http://www.international.swinburne.edu/edabroad)

I am interested in undertaking an internship

I have attached a copy of my resume

Area/s of interest: \_\_\_\_\_

Start date: \_\_\_\_\_ Number of weeks: \_\_\_\_\_

## PART TWO

### SECTION A: PERSONAL DETAILS

Please provide your name/s as stated in your passport.

First name: \_\_\_\_\_

Family name: \_\_\_\_\_

Date of birth: Day: \_\_\_\_\_ Month: \_\_\_\_\_ Year: \_\_\_\_\_

Gender: Male:  Female:

Email address: \_\_\_\_\_

### SECTION B: STUDENT CONTACT DETAILS

Permanent address: \_\_\_\_\_

Suburb/City: \_\_\_\_\_

State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Country: \_\_\_\_\_ Is this your postal address? (Y/N)

Current address: \_\_\_\_\_

Suburb/City: \_\_\_\_\_

State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Country: \_\_\_\_\_ Is this your postal address? (Y/N)

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### SECTION C: CITIZENSHIP AND ENGLISH LANGUAGE PROFICIENCY

Citizenship (as shown in passport): \_\_\_\_\_

Country of birth: \_\_\_\_\_

Copy of passport (photo page) attached:  Yes  Not available – I will forward a copy once available

Is English your first language?  Yes  No (Check box below)

- English is the language of instruction at my home institution
- My IELTS/TOEFL results are attached
- Letter from Home Institution in support of my English proficiency
- Other evidence as per agreement

### SECTION D: APPLICATION CHECKLIST

- Complete Education Abroad application form
- Copy of resume (if applying for internship) – attached
- Current academic history/transcript of results (must be in English or certified translation) – attached
- Proof of English language proficiency (if applicable) – attached
- Copy of passport (photo page) – attached
- Portfolio (if applying for the Faculty of Design) – attached
- Typed 250 word essay stating why you should be selected for the Education Abroad Program

## PART THREE

### SECTION A: EDUCATION ABROAD ADVISOR/AGENCY AUTHORISATION

Please provide the contact name and details of the Education Abroad Advisor/Agency who is administering your Education Abroad Application. All future correspondence and documentation relating to your application will be sent to this person.

Name of institution: \_\_\_\_\_

Name of advisor: \_\_\_\_\_

Email: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Signature: \_\_\_\_\_

### SECTION B: STUDENT DECLARATION

I declare that the information presented in this application and the accompanying documentation is true and complete.

I agree that:

- Swinburne may obtain official records from any school, university or other tertiary institution I have attended
- Swinburne may release my contact details to a third party for essential business (eg. Department of Immigration, Multicultural and Indigenous Affairs; Department of Education, Science and Training; Overseas Student Health Cover provider) should I enrol at Swinburne University of Technology
- I am aware of the likely associated costs with my study program and able to make appropriate arrangements to finance my studies

I understand that:

- It is my responsibility to ensure any study undertaken at Swinburne will earn credit to satisfy the requirements of my home institution

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION C: REASONS FOR CHOOSING SWINBURNE

- |  |  |
|--|--|
| <input type="checkbox"/> Academic reputation                           | <input type="checkbox"/> Location                        |
| <input type="checkbox"/> Have visited Melbourne before                 | <input type="checkbox"/> Courses/subjects offered        |
| <input type="checkbox"/> Language                                      | <input type="checkbox"/> Travel opportunities            |
| <input type="checkbox"/> Cultural experience                           | <input type="checkbox"/> Recommended by home institution |
| <input type="checkbox"/> Recommended by previous Study Abroad students |  |

# Instructions to Applicants

Please complete this application in English. An electronic copy can be downloaded from [www.international.swinburne.edu/edabroad/incoming](http://www.international.swinburne.edu/edabroad/incoming)  
All sections of the application must be completed and relevant documentation attached. Should you have any questions regarding this application please email [studyabroad@swinburne.edu.au](mailto:studyabroad@swinburne.edu.au)

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## Applications due:

**31 October** for Semester 1 (Teaching Period 2): February – June

**31 March** for Semester 2 (Teaching Period 4): July – November

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## Education background

In addition to completing this section, you are required to submit a current academic history or transcript of results. If your home institution is unable to provide a history/transcript in English, please attach a certified translation with your history/transcript.

## Section C: Swinburne Study Plan

Before you complete this section, please ensure you have viewed the Swinburne CourseFinder website & Swinburne Timetable website. If you experience difficulties please email [studyabroad@swinburne.edu.au](mailto:studyabroad@swinburne.edu.au) for further instructions.

It is important that you ensure that you meet any prerequisites for units of study that you nominate. You also need to ensure that the units of study you will request will be available in your Study Abroad semester/s.

## Design Students

Students wishing to study design with Swinburne are required to submit a portfolio of work upon application. For more information on portfolio requirements please go to: [www.international.swinburne.edu/edabroad/incoming/apply](http://www.international.swinburne.edu/edabroad/incoming/apply)

## English proficiency

This section is to be completed by students whose first language is not English. You are required to submit evidence of your English Proficiency by attaching your official TOEFL or IELTS test score, evidence that your home institution teaches in English or other evidence as per the agreement between your home institution and Swinburne.

Required test scores:

TOEFL: 550 (with TWE 4.5)

Computer based TOEFL: 213 (with essay writing score 4.5)

IELTS: 6.0 overall (with no band below 5.5)

## Study Abroad Program costs

The Swinburne Study Abroad fee includes your tuition, airport pickup and orientation.

■ In 2006 the fee is A\$7,250 per semester including General Service Fee (GSF).

■ The fee for 2007 is A\$7,500 + GSF. The GSF is reviewed annually. In 2006 the GSF was A\$156.

## Exchange Students

Under the agreed reciprocal arrangements between Swinburne and partner institutions, exchange students have a fee waiver for their study program.

**Please note:** The Swinburne Education Abroad Program is designed for students wishing to study Undergraduate subjects at Swinburne. Postgraduate applications will be considered on a case by case basis and higher fees may be charged accordingly. Students interested in undertaking Postgraduate subjects should contact the Education Abroad Office for advice.

## Mandatory Insurance Cover

Australian Government regulations require that all international students studying in Australia take out Overseas Student Health Cover (OSHC). When you officially accept your offer Swinburne will arrange OSHC for you. In 2005 the cost for a single person was A\$162 for 6 months or A\$334 for 12 months. Under a reciprocal government agreement Swedish and Norwegian students are not required to have OSHC.

## Privacy Statement

Information collected in this application is for the purposes of selecting participants for Education Abroad Programs. Except as required by law, this information will be for Swinburne University of Technology use only.

Swinburne collects, uses and destroys your details in accordance with Swinburne's privacy policy which is available on Swinburne's website, [www.swinburne.edu.au](http://www.swinburne.edu.au). If you have any queries in relation to your personal details, please contact Ms Karen Docking, Coordinator Education Abroad on +61 3 9214 8890.

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**Education Abroad Office** Swinburne University of Technology PO Box 218 Hawthorn VIC 3122 Australia

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