



SWINBURNE
UNIVERSITY OF
TECHNOLOGY

Swinburne International

Checklist for Electronic Confirmation of Enrolment (eCoE)



CRICOS Provider Code: 00111D

Please ensure you bring the following documents to International Office to apply for your Confirmation of Enrolment (eCoE)

- Passport **AND** current visa page or e-visa

- OSHC Worldcare card/receipt from OSHC Worldcare (or other OSHC membership) valid until your **new expected visa expiry date**.
If your course finishes at the **end of semester 2**, your new expected visa expiry date is **15 March of the following year**.
If your course **finishes mid year or similar**, your new expected visa date is that date **plus 2 months** eg course finishes **30 June**, your new expected visa expiry date is **30 August**.
(Norwegian and Swedish students do not need to provide this)

- Sponsored Students Only**
A new financial guarantee is required from your sponsor on official letter head, until the end of your course.

- Proof of payment of tuition fee e.g. receipt from bank, Swinburne Special circumstances eg scholarship letter.

- Current Course extension – arrange with your TAFE School/Swinburne College/Faculty office a **letter/email*** stating the revised end date for your Course.
**(EXCEPT Bachelor of Business, Bachelor of Commerce and Bachelor of Arts students – you do not need to do this)*

Your eCOE will be issued approximately two days* after all eCOE requirements have been provided.
Then apply online or paper application with DIAC for your visa **AFTER YOU HAVE YOUR eCoE**.
** subject to change in peak periods e.g. March, August*

Updated: 24/1/12