



**SECTION C: ENGLISH LANGUAGE PROFICIENCY**

Is English your first language?  Yes  No If no, then please complete this section

Have you taken an English proficiency test within the last 12 months?  Yes  No Date of test: / /   
Day Month Year

Test type: \_\_\_\_\_ Result: \_\_\_\_\_  
(eg. IELTS) (if known)

If yes, please submit a certified copy of your results as soon as available.

Do you intend to undertake English language studies (ELICOS) at Swinburne?  Yes  No

If yes, approximate start date: / /   
Day Month Year

Number of ELICOS weeks:  5  10  15  20  25  30  40  Other? \_\_\_\_\_  
Specify duration and intake

**SECTION D: EDUCATION DETAILS**

A certified copy or original transcripts of all official results must accompany this application. Please include the grading system to enable interpretation of academic results. List any studies you have attempted, whether complete or incomplete. If you would like Swinburne to consider your employment history in support of your application, please attach your curriculum vitae (resumé).

**Secondary school studies**

Month/year commenced	Month/year of completion (expected or actual)	Title of course (eg. A Levels)	Name and country of school

**Tertiary or post-secondary studies**

Month/year commenced	Month/year of completion (expected or actual)	Title of course (eg. Bachelor of Business)	Name and country of institution	Full-time or part-time	Course Completed?
1					Yes <input type="checkbox"/> No <input type="checkbox"/>
2					Yes <input type="checkbox"/> No <input type="checkbox"/>
3					Yes <input type="checkbox"/> No <input type="checkbox"/>

**SECTION E: ADDITIONAL**

How did you hear about the program? \_\_\_\_\_

**SECTION F: CHECKLIST AND DECLARATION**

Make sure the following are attached:

- Passport copy
- Curriculum vitae, if applicable
- 250 word statement outlining background or past experience in this field of study
- Certified academic transcripts with grading system
- Certified English proficiency test results (if applicable)

**Applicant's declaration**

- I declare that the information submitted with this application is true and complete. I further declare that any tertiary academic results submitted are a complete record of all results I have obtained from every tertiary institution I have attended.
- I acknowledge that failure to disclose my academic record may result in the University revoking an offer or terminating my studies at any stage.
- I authorise the University to seek verification of my academic and professional qualifications, and work experience. I understand that the University reserves the right to inform other tertiary institutions and regulatory agencies if any of the material presented to support my application is found to be false.
- I understand that at the time of enrolment I will be required to supply originals of all documents used to support this application.
- I acknowledge that the University reserves the right to alter any course, subject, admission requirement or fee without prior notice.
- I understand that the personal information I have provided may be released to government agencies as required by law. I further understand that it may be disclosed to third parties for the purpose of progressing my application.

Signature of applicant: \_\_\_\_\_ Date: / /   
Day Month Year

**SEND APPLICATION TO:**

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